



OFFICE OF THE COMMISSIONER OF POLICE
CHANDANNAGAR POLICE COMMISSIONERATE
CHINSURAH POLICE LINES, HOOGHLY
PIN-712101

NOTICE INVITING E-TENDER
N.I.T No. 01 / MTO/CPC 2024-2025

Memo No. 107/MTO/CPC

Dt. 25/02/2025

SCHEDULE OF WORK
(SUBMISSION OF BID THROUGH ONLINE)

Sl No.	Name of works	Earnest Money (in Rs./-)	Remarks
1.	Engagement of 01 (one) Hired Wooden Motor Launch on hired basis excluding fuel and lubricants charges under Chandannagar PC for riverine patrolling duty on river Ganges.	Rs. 15,000/- (Rupees Fifteen thousand only)	1. Hiring should be quoted for 01 (one) Wooden Motor Launch per day excluding fuel and lubricants charges 2. Bidder should submit an online EMD through net banking or NEFT/RTGS.

1. In the event of e-filing bid intending bidder may download the tender documents from the website www.wbtender.gov.in directly with the help of Digital Signature Certificate. Necessary amount of Earnest Money should be submitted through online EMD through fund transfer or NEFT/RTGS for an amount of Rs.15,000/- (Rupees fifteen thousand only) for 01 (one Hired Wooden Motor Launch on hired basis. Failure to abide by the submission of EMD will be liable for rejection of tender proposal. Bidder will have nothing to object on that score and also to be documented through e-filing.

2. Both Technical Bid and Financial Balance bid are to be submitted concurrently duly digitally signed in the website www.wbtender.gov.in

3. Tender documents may be downloaded from website and submission of Technical Bid and Financial Bid will be done as per Time Schedule stated in Sl. No. 06.

4. The Financial offer of the prospective tenderer will be considered only if the Technical Bid of the tenderer is found qualified by the Tender Technical Committee formed by the Commissioner of Police, Chandannagar Police Commissionerate. The decision of the Tender Technical Committee will be final and absolute in this respect and the list of Qualified Bidders will be displayed in the website.


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5. Eligibility criteria for participation in the tender:-

I. Company Details & Certificates:

The participating tenderers should provide valid update Registration certificate/ Survey/ Fitness certificate by the IWT (Inland Water Transport) also insurance certificate of the launch.

The participating tenderers should provide current trade license in the name of the tenderers company & tenderers sole proprietor.

The participating tenderers should provide Certificate of incorporation/ partnership deed/ power of attorney in favour signatory of bid

The tendered registered companies should have proper registration deed (Applicable for Partnership, Private Ltd. Co's)

The registration deed should be at least 03 (three) years old from the date of submission of tender.

The participating tenderers should have PAN CARD in the name of the company and it should be at least 03 (Three) years old from the date of submission of tender. In case of proprietorship companies PAN CARD of the proprietor will be valid.

The participating tenderers should furnish last 03 (Three) financial years I.T return acknowledgement.

The participating tenderers should provide GST (Goods and Service Tax) certificate along with copy of last return filed., Professional Tax Enrolment Certificate, Assessment order under section 143/1, GST Paid Challan, PTPC (Professional Tax Payment Certificate)

II. Credential :

The participating tenderers should provide Service experience certificate from any company or agency where they worked in past.

The participating tenderers should provide Self-attested photocopy of work order & Work done certificate in this regard from any Govt. Organization where they work in past.

III. Operation of Launch:

The participating tenderers shall be provided all necessary labour (Skilled master, driver, sukhani, khalasi) for smooth plying or movement of the Hired Wooden Motor Launch from their own resources.

Sareng should have a valid license and fixed contact no. (Mobile no.) so that he can be contacted at any time.

The tenderer shall conduct a yearly survey of the boat by IWTC Engineer to ensure that the Hired Wooden Motor Launch is fit for duty and submit the Fit certificate to the Office of the Commissioner of Police, Chandannagar PC.

The Hired Wooden Motor Launch should be with essential accessories, cabin facility and must be well maintained and good condition as well as suitable for use of Govt. duty. As and when required the repair and maintenance work besides the routine work to be done to ensure non-interruption of regular patrolling operation in any circumstances.


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The undersigned as well as government will not be responsible under any Circumstance for damage of Hired Wooden Motor Launch due to accident or otherwise.

During inspection at any time, if the launch is found unsuitable, the contract will be cancelled without showing any reason.

Intending tenderers should quote the rate of per day hiring charge for 01 (one) Motor Launch excluding Fuel and Lubricants charges.

The fuel / lubricant charges will be reimbursed separately from this end against the bill.

The technically qualified tenderers will appear during the date of physically inspection of launches in front of Technical Committee with survey certificate & registration certificate.

The participating tenderers should provide their launch photograph/ video.

In case of failure to provide the launch on any day and or any time, the different of cost, if any for hiring an alternative launch will have to borne by the owner till the launch is place for duty.

IV. Launch Specification :

- I) Launch BPH less than 140 will not be accepted.
- II) The fuel consumption of Launches: Diesel -10 Ltrs per running hour & Engine Oil- 250 ML per running hour.
- III) The leangth of the concerned launch should be 55 feet length X 14 feet breadth or More cabinized as per order of West Bengal Police Directorate.

6. Date and Time Schedule :-

Sl. No.	Particulars	Date & Time
1	N.I.T, Publishing date	21.02.2025
2	Documents Download start date	25.02.2025 at 16:00 hrs
3	Bid submission start date	25.02.2025 at 16:30 hrs
4	Bid submission end date	10.03.2025 at 12:00 hrs
5	Technical Bid opening date	12.03.2025 at 16:00 hrs
6	Inspection date of the Launch	To be informed later
7	Financial Bid opening date	To be informed later

7. CLARIFICATION :- In case any clarification or explanation is required by the tenderer he may obtain it in writing well in advance from Commissioner of Police, Chandannagar Police Commissionerate provided that such request must be received before or at the time of pre-bid discussion, if considered necessary by the authority.

8. AMENDMENTS TO TENDER DOCUMENT:- At any time prior to the deadline for submission of tender, the Commissioner of Police, Chandannagar PC may, for any reason whether at its own initiative or in response to a clarification requested by intending tenderer, modify the tender document by issuance of addendum, which will be sent in writing to all intending tenderer, who have purchased the tender document, for incorporation in the tender and it will be binding on them to comply with the addendum.


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9. In case any holiday is announced by the Government of West Bengal, submission and opening of tender would be on the next working day at the same time.

10. Earnest money:-

A. Bidder should submit an interest free EMD through online fund transfer or Net banking/NEFT/ RTGS for an amount of Rs, 15,000/- (Rupees Fifteen thousand only) in favour of Commissioner of Police, Chandannagar PC. Failure to abide by the submission of EMD will be liable for rejection of tender proposal. Bidder will have nothing to object on that score. The EMD will be refunded to the disqualified tenderers automatically to their account after rejection from our end. The L1 bidder's EMD amount will be refunded automatically after getting his Award of Contract.

B) No tender will be accepted without earnest Money.

C) Earnest Money deposited by the unsuccessful tenderers shall be refunded to him without any interest and on specific written request from the tenderers after issuance of the work order on the successful tenderer.

D) The Commissioner of Police, Chandannagar Police Commissionerate reserves the right to accept or reject any offer without assigning any reason whatsoever and is not liable for any cost that might have been incurred by any tenderer at the stage of bidding.

E) The bidder at his own responsibility and risk encouraged to visit and examine the site of works and its surroundings and obtain all information's that may be necessary for preparing the Bid and entering into a contract for the work as mentioned in the notice inviting tender, before submitting offer with full satisfaction, the cost of visiting the site shall be at his own expense. The contactable person is Motor Transport Officer, Chandannagar PC (Mob: 9147889356)

F) The intending Bidders shall clearly understand that whatever may be the outcome of the present invitation of bids, no cost of bidding shall be reimbursable by the department. The CP, Chandannagar PC reserve the right to accept or reject any offer without assigning any reason whatsoever and is not liable for any cost that might have been incurred by any tenderer at the stage of bidding

11. Duty Period :-

Duty period of "Hired Wooden Launch" will be round the clock as and when necessary. Motor launch will provide service 24 hours per day. All journey shall have to be recorded in the log-book date wise incorporating time and purpose of journey at the same should be signed by the undersigned or officer using the Hired Wooden Launch with designation or by the officer-in-charge. According to the Government instructions, the bills not to be submitted more than 100 hours per month.


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12. Payment :-

- i) Payment will be made as per availability of fund for this purpose against bills in duplicate along with acknowledgement of challan, work order etc. after completion of satisfactory work.
- ii) The fuel /lubricants charges will be reimbursed separately from this end against the monthly hiring charges bill.

13. Refund of security deposit will only be made after successful maintaining of appropriate service level of the work as mention above after the date of completion of the work. Provision in Clause No. 17 of W.B form No. 2811 (ii) shall be treated as superseded.

14. Conditional/ Incomplete BOQ will not be accepted under any circumstances.

15. The intending tenderers are required to quote the rate online in the website www.wbtender.gov.in.

16. During scrutiny, if it comes to the notice of the tender inviting authority that the credential or any other paper found incorrect/ manufactured/ fabricated, the bidder would not be allowed to participate in the tender and that application will be rejected without any prejudice and prior intimation or notice.

17. The Commissioner of Police, Chandannagar Police Commissionerate reserves the right to cancel the N.I.T due to unavoidable circumstances and no claim in this respect will be entertained.

18. Before issuance of the WORK ORDER, the tender inviting authority may verify the credential and other documents of the lowest tenderer. After verification if it is found incorrect, in that case work order will not be issued in favour of the said tenderer under any circumstances and the tenderer will be penalized which includes forfeiture of his EMD/Black Listed.

19. General guidance for e-Tendering:-

I. Instructions / Guidelines for electronic submission of the tenders have been annexed for assisting the contractors to participate in e-Tendering.

20. Digital Signature Certificate (DSC):-

I. Each contractor is required to obtain Class -II or Class-III Digital Signature Certificate

(DSC) for submission of tenders from any agency authorized by the Central Govt. in this regard. Details are available at the web site stated above. DSC is given as a USB e-Token.

II. The Contactor can download N.I.T & Tender documents electronically from the said website mentioned above. This is the only mode of collection of Tender Documents.


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21. Submission of Tenders:-

Tenders are to be submitted through online to the website in Clause 5.A.I in two folders at a time for work, one in Technical Proposal & the other is Financial Proposal before the prescribed date & time using the Digital Signature Certificate (DSC). The documents are to be uploaded virus scanned copy duly digitally signed. The documents will get encrypted (transformed into non readable formats)

22. Technical Proposal:-

- I. The technical proposal should contain scanned copies of the following in one cover (folders)
- II. The NIT download properly and upload the same digitally signed.
- III. The rate will be quoted in the BOQ quoted rate will be encrypted in the BOQ under Financial Bid.
- IV. Special terms & conditions and specification of works as sought in the column no. 5.


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23. Tender Application Form

(to be submitted in official letter head with proper seal and signature)

To
The Commissioner of Police
Chandannagar PC

Ref.: Your e- tender Memo No.....

I/ We, the undersigned have examined the entire e -tender document , including amendments / corrigendum number, dated..... (if any) eligibility criteria required documentation , terms and conditions etc. The receipt of which hereby confirmed.

I/ We now offer to supply and deliver the goods and / or services in conformity with your above refereed document for the sum as shown in the price schedule / Bill of Quantity attached herewith and made part of this bid.

I / We hereby declare that all data and documents submitted by us in our bid in this e-tender are genuine and true, to the best of our knowledge and belief.

If, my / our bid is accepted, we undertake to supply the goods or service as per the specification , in accordance with the delivery schedule and terms and conditions, including amendment / corrigendum etc. If any.

I /We further understand that you are not bound to accept the lowest or any bid you may receive against your above- referred tender enquiry.

I/ We confirm that we do not stand deregistered / banned / blacklisted by any Govt. Authorities / Organization / Institution Local Bodies and never convicted by ant Court of law for any offence.

Brief of court / Legal case are pending, if any, are following.

I/ We authorize and request any Bank, Person, Firm or Corporation to furnish pertinent information as deemed necessary and / or as requested by you to verify this statement.

I/ We understand the e - Tender Selection Committee reserves the right or rejects any application/ bid without assigning any reason.

Given, herewith if any deviation found according the specification at any stage, the authority reserves the right to cancel the total and or part of the work with forfeiting the security money & EMD submitted for this e-Tender.

(Signature with date)

(Name, Designation , Seal of authorized person to sign bid for and on behalf or bidder)


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31. Financial Proposal: -

1. The financial proposal should contain the following documents in one cover (folder) i.e. Bill of Quantities (BOQ). The contractor is to quote the rate online through computer for quoting rate in the BOQ.

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Commissioner of Police
Chandannagar Police Commissionerate

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Chandannagar PC

Memo No. *107*...../MTO/CPC

Dt. *25*...../02/2025

Copy Forwarded to:-

1. Inspector General of Police, (0), WB, Bhabani Bhaban, Kol- 27.
for kind information.

2. P.R.O., WB Police, Bhabani Bhawan, Kol 27.
with request for wide publication in WBP website.

25/2/25
Commissioner of Police
Chandannagar Police Commissionerate

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